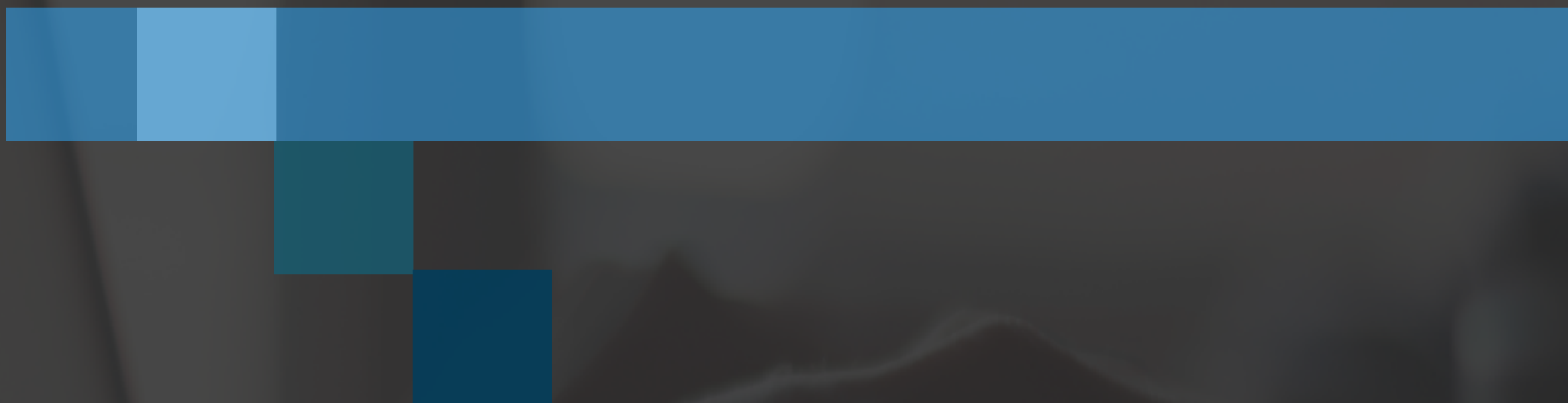


# Illinois eFiling Made Easy with InfoTrack & Smokeball



# Did you know...

you can eFile directly into Illinois Courts from Smokeball? InfoTrack's eFiling solution is integrated to make eFiling a seamless process for your entire firm. It takes just five easy steps to eFile with InfoTrack and Smokeball.



**Click on the eFiling Illinois Button in the Toolbar**



**Case Information Auto-Populated Automatically**



**Upload Documents Directly from Your Matter**



**Accepted Filings Auto-Saved into Your Smokeball Matter**



**Filing Fees Auto-Saved in Smokeball for Quick Reconciliation**

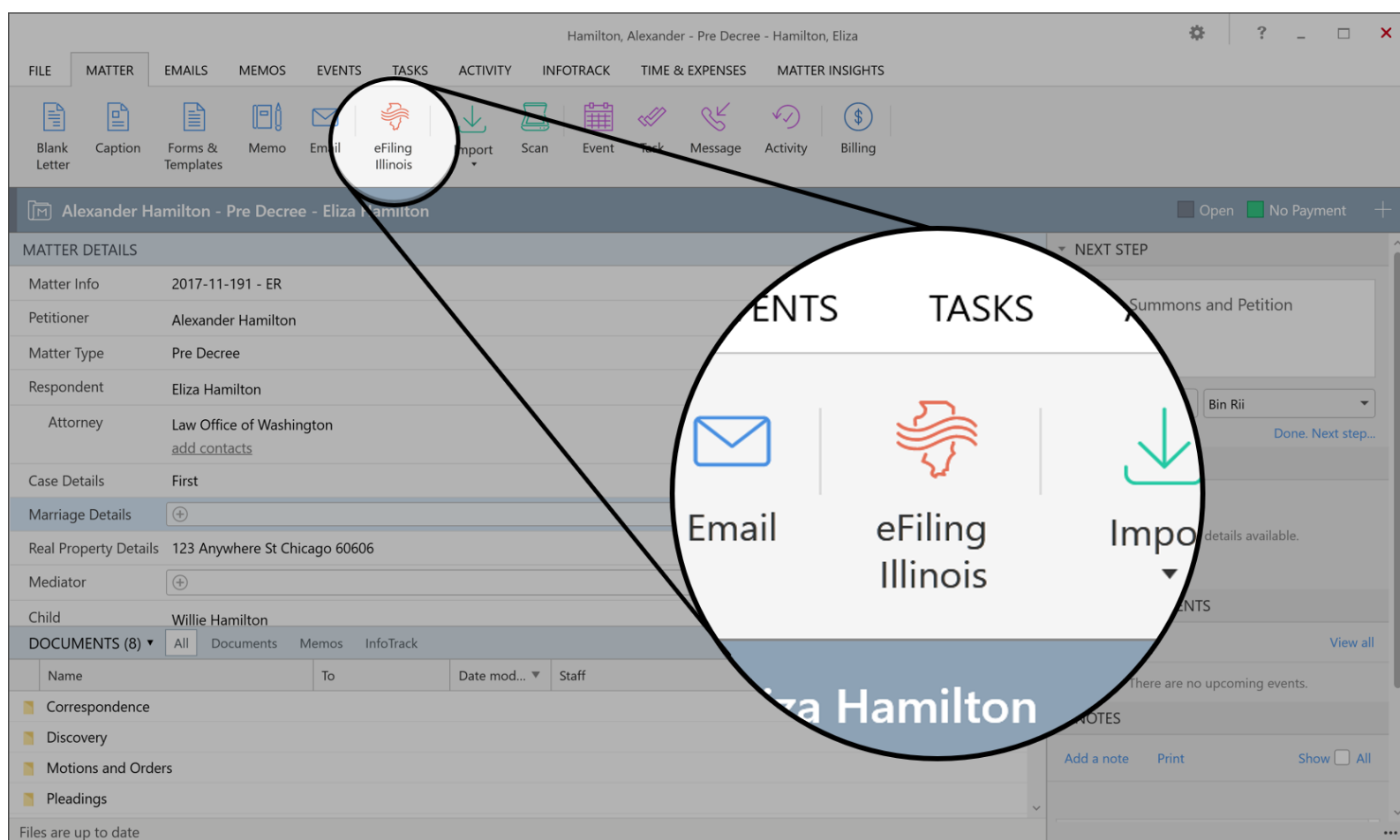


*Mark from the Law Offices of Mark P. Loftus says:*

*"There are huge problems with Cook County eFiling.  
Lawyers are going nuts.  
Not me, cause I have InfoTrack!!"*

# Start by clicking on eFiling Illinois

InfoTrack integration comes pre-installed with Smokeball. To activate eFiling and other InfoTrack features, give us a call and it will take just a couple of minutes. Want to do it yourself? Go to Smokeball settings and Integrated Searching. There you will find a link to create an InfoTrack account.



You already have all of your matter data, case details, and documents in one place. Work seamlessly by eFiling directly from your matter.

# Auto-Populate Case Info

By clicking on eFiling Illinois, all of the required matter information is automatically populated in InfoTrack's eFiling platform.

- Client and opposing party information is automatically populated, saving you time and effort of retyping names and addresses.
- Your matter number is automatically mapped, making it easier to track your filings; and
- When filing into an existing case, we automatically search for your case based on the case details entered in Smokeball.

New Filing

Case Info

Matter: 2017-11-191 \*

Court Location: Cook County - Domestic Relations - District 1 - Chicago \*

Case Type: Petition for Dissolution \*

Case Cross Reference Numbers

Case Cross Reference Number: 99500

Case Cross Reference Type: Cook County Attorney Code

Collapse

Add additional cross reference number

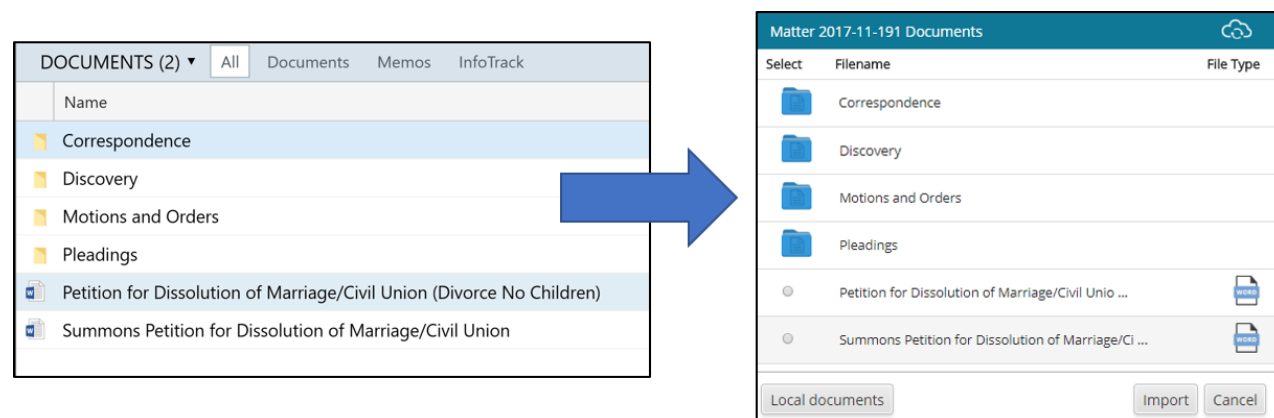
Case Parties

Petitioner: Alexander Hamilton Edit | Delete

Respondent: Eliza Hamilton Edit | Delete

Add additional parties

# Upload Documents Directly From Your Matter



Using InfoTrack's eFiling integration, you have direct access to documents saved in your Smokeball matter. Word documents are automatically converted to PDF so you don't waste time doing it. Also, we make it easy for you to verify your filing, giving you the ability to preview the document right from the filing screen.

# Accepted Filings Auto-Saved to Your Matter

When your filing is accepted by the court, the file stamped document is automatically saved into your matter. This means you don't have to download and import the document back into Smokeball. Also, this happens whether you're in the office or not. As soon as your filing is accepted, everyone in the firm can see the documents saved back into the matter.

The screenshot shows the 'Services > E-Filing > Filing List' interface. The 'Filing List' table has columns: Matter, Case, Title, Status, and Filed On. It lists several filings, including 'Envelope #1637 Notice - John Smith vs. Jane Smith' and 'Envelope #1631 Notice of Filing: Filed - In Re the Marriage of Imelda'. A blue arrow points from one of these rows to the 'DOCUMENTS & EMAILS (3)' panel. This panel shows a list of documents, including 'Petition for Dissolution of Marriage', 'Summons Petition for Dissolution of M...', and 'eFile IL: #1637 Notice of Motion...' and 'eFile IL: #1631 Notice of Filing...'. The last two documents are highlighted with a red box, indicating they are the ones auto-saved from the filing list.

Matter	Case	Title	Status	Filed On
2018D12345	Envelope #1637	Notice - John Smith vs. Jane Smith	Accepted	7/26/2018
2018D12345	Envelope #1637	Notice - John Smith vs. Jane Smith	Accepted	7/26/2018
18-D-12345	Envelope #1631	Notice of Filing: Filed - In Re the Marriage of Imelda	Accepted	7/26/2018
18-D-12345	Envelope	Notice of Motion: File		
18-D-12345	Envelope	Motion for Default: F		
2018D12345	Envelope	- Petition - I		

Name	To	From	Date modi...	Sta
<b>Pleadings</b>				
Petition for Dissolution of Marriage			6/18/2018	
Summons Petition for Dissolution of M...			6/11/2018	
Summons Petition for Dissolution of M...			6/11/2018	
eFile IL: #1637 Notice of Motion...			7/26/2018	
eFile IL: #1631 Notice of Filing...			7/26/2018	



Did you know that it takes on average 70 mouse clicks to file a new case using the Odyssey eFile service? That's a lot of clicking.

With InfoTrack, it only takes an average of 25 mouse clicks to file a new case. The integration with Smokeball and efficient design allows you to eFile easier, faster, and with less clicking.

# Filing Fees Auto-Saved in Smokeball for Quick Reconciliation

All of your filing fees are tracked and automatically saved back into Smokeball's Time & Expenses tab. This allows you to quickly invoice and reconcile your filing fees to ensure your are in compliance with trust accounting rules.

Alexander Hamilton - Pre Decree - Eliza Hamilton | Lake

OpenNo Payment

TIME & FEESEXPENSES

DATESTAFFACTIVITYSUBJECTQUANTITYPRICEAMOUNTBILLABLE

6/21/2018Bin Rii0.00\$0.00\$0.00ADDx

Date	Staff	Activity	Subject	Quantity	Price	Amount	Billable?	Billed?
7/26/2018	Kami Sanders	InfoTrack - eFile IL - File into Existing #1631 Notice of Filing...		1.00	\$395.00	\$395.00	Yes	No
6/7/2018	Liam Johnstone	InfoTrack - InfoTrack: SignIT - Sign Any Document		1.00	\$3.00	\$3.00	Yes	No

SBD Law  
123 Anywhere St.  
Ste. 2700  
Chicago, IL 60606

Mr. Alexander Hamilton  
600 8th Ave  
Chicago, IL 60606

Invoice

Invoice Number7045  
Invoice Date07/27/2018  
Payment Due On08/26/2018  
Amount Due\$3,535.00

2017-11-191 Hamilton - Divorce

Legal Fees

Date	Subject	Staff	Total
06/28/2018	Legal Services performed on 6/28/2018	ER	\$350.00
06/29/2018	Legal Services performed on 6/29/2018	ER	\$250.00
			\$600.00

Expenses

Date	Subject	Cost	Qty	Total
07/26/2018	InfoTrack - eFile IL - File into Existing #1631 Notice of Filing	\$395.00	1.00	\$395.00
07/26/2018	InfoTrack - eFile IL - Motion to Compel #174562	\$0.00	1.00	\$0.00
				\$395.00



Did you know that the court's payment processing service will charge you a 2.89% convenience fee for using your credit card to pay filing fees? That's a chunk of change when your filing fee could be \$300 - \$500.

As a Smokeball client, you can use our "InfoTrack Pays" payment option and InfoTrack will pay all of your filing fees upfront. This eliminates the need to pay the convenience fees or worry about handling client funds. At the end of the month, we will send you a detailed invoice to pay us for the fees. This saves you money, time, and headaches of accounting for fees as you are getting a case started.

# How To Get Started

There is no service fee to eFile with InfoTrack for all of 2018.

To get started, call us at 844-340-3096 or email [sales@infotrack.com](mailto:sales@infotrack.com). Our dedicated account team will guide you every step of the way.

*Jessica from the Law Office of Corey Easton says:*



*"InfoTrack is the cherry on top to Smokeball, from automatically adding the expense to Boost, to putting a copy of the file stamped document into the file, , I am no longer hesitant to eFile. We all knew e-filing was becoming mandatory and we had no choice, but then I had to learn how to navigate through different providers and some providers were only for certain counties. Then I had to save pdf files outside of smokeball before and after e-filing. Now I can quickly e-file documents without leaving the smokeball file. Smokeball and InfoTrack are saving us a ton of time. Smokeball has completely changed our office for the better."*

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[sales@infotrack.com](mailto:sales@infotrack.com)

